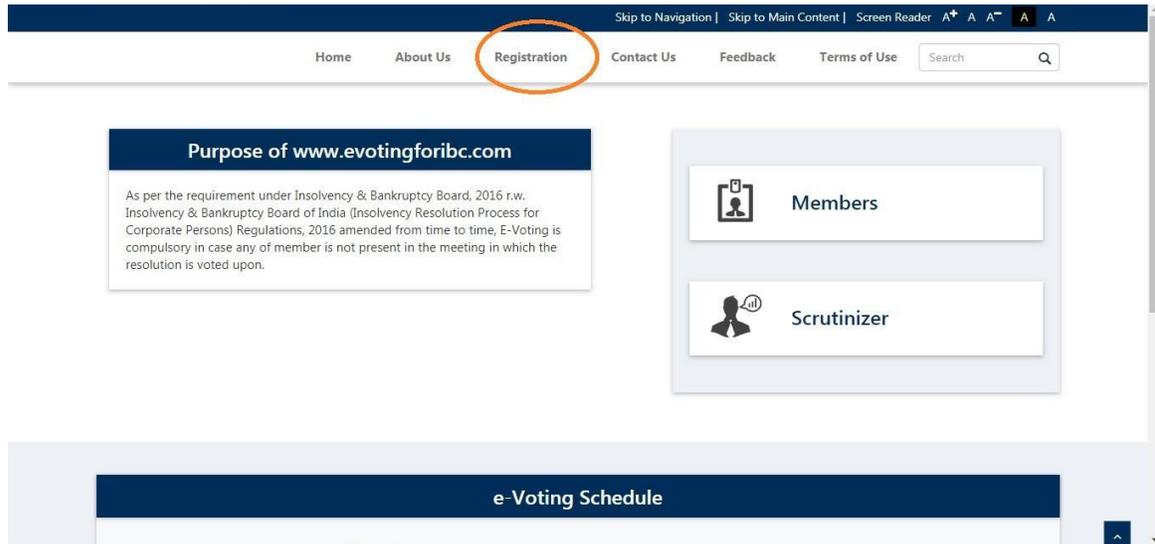


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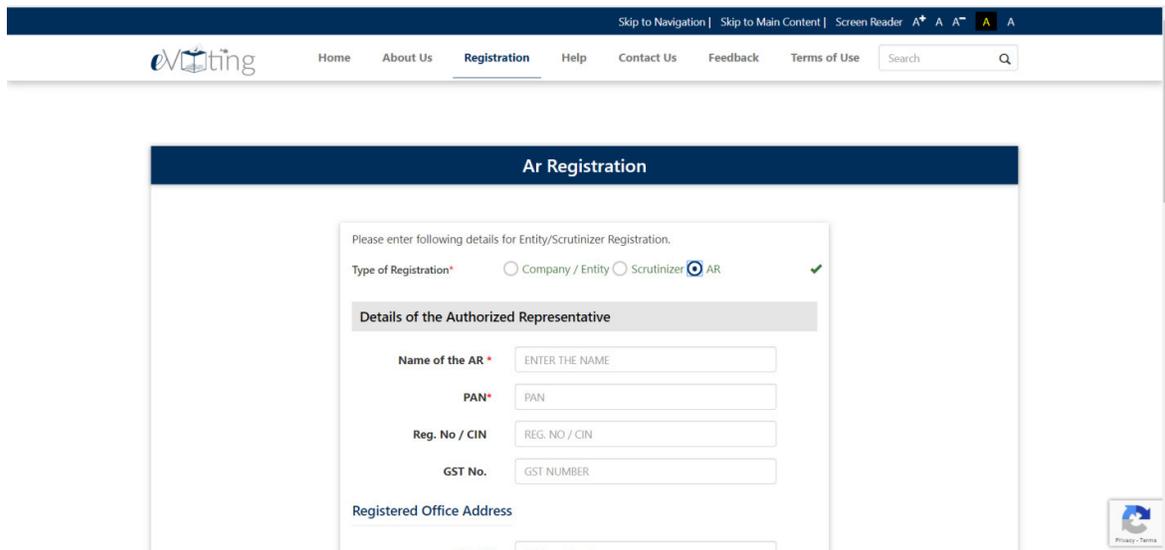
TUTORIALS FOR USE OF E-VOTING SERVICE

AR REGISTRATION

- 1) Visit <https://www.evotingforibc.com/registration> and click on **Registration**.



- 2) On registration page, select AR.



- 3) Fill the requisite details of the AR in the form. In the form “*” mark details which denotes the detail is compulsory to be filled.

The screenshot shows the 'Ar Registration' form on the eVoting portal. The form is titled 'Ar Registration' and contains the following fields:

- Type of Registration***: Radio buttons for 'Company / Entity', 'Scrutinizer', and 'AR' (selected). A green checkmark is visible next to the 'AR' option.
- Details of the Authorized Representative**:
 - Name of the AR ***: Text input field containing 'ATUL SHARMA' with a green checkmark.
 - PAN***: Text input field containing 'ABCDE1234E' with a green checkmark.
 - Reg. No / CIN**: Text input field containing 'REG. NO / CIN'.
 - GST No.**: Text input field containing '29ABCDE1234F2Z6' with a green checkmark.
- Registered Office Address**:
 - Line 1***: Text input field containing 'A-22, Vardan Tower, Lakudji Circle' with a green checkmark.

- 4) Fill the address details of the registered office of the AR and if the correspondence address is same as the registered address of the AR, then check the given box as the same address otherwise, fill the detail of communication address separately.

The screenshot shows the 'Correspondence Address' form on the eVoting portal. The form is titled 'Correspondence Address' and contains the following fields:

- Country**: Text input field containing 'Country'.
- Is correspondence address the same as the Registered Office address**: Checkmark box (checked) with a green checkmark.
- Correspondence Address**:
 - Line 1***: Text input field containing 'A-22, Vardan Tower, Lakudji Circle' with a green checkmark. This field is circled in orange.
 - Line 2**: Text input field containing 'Correspondence Address Line 2'.
 - Line 3**: Text input field containing 'Correspondence Address Line 3'.
- City/Town***: Text input field containing 'Ahmedabad' with a green checkmark.
- Pin code***: Text input field containing '380061' with a green checkmark.
- State***: Text input field containing 'Gujarat' with a green checkmark.
- Country***: Text input field containing 'India' with a green checkmark.

Authorised person / Contact Person

- Name***: Text input field containing 'Name'.
- Email id***: Text input field containing 'email id'.
- Alternate Email id**: Text input field containing 'alternate email id'.

- 5) Fill the detail of Authorised Representative of the Company including the valid email id and mobile number. Please note that e-mail id that you enter is valid one and you have access to that e-mail. LIPL will send the confirmation e-mail on that emailid.

The screenshot shows a web browser window displaying the registration page for evotingforibc.com. The page has a dark blue header with navigation links: Home, About Us, Registration, Contact Us, Feedback, and Terms of Use. A search bar is located on the right. The main content area contains a registration form with the following fields and values:

- State*: GUJARAT ✓
- Country*: India ✓
- Section: Authorised person / Contact Person
- Name*: DHAVAL MISTRY ✓
- Email id*: cadhavalmistry@yahoo.com ✓
- Alternate Email id: Alternate Email id
- Telephone No.*: 07926566577 ✓
- Mobile No.*: 9904547469 ✓
- Enter the Characters Displayed*: 757648 ✓

A green 'Submit' button is located at the bottom of the form.

- 6) Finally, click on *submit* and you will be directed to the print registration form. Take print out of that form. You need to seal and sign that registration form and send us the scan copy to our email id: info@evotingforibc.com for approval at our side. Once LIPL will receive the duly signed form through e- mail, LIPL will approve the AR Registration. After the approval, the email will be sent to the registered e-mail id mentioned in the firm including their Log-in credentials.

The screenshot shows the same registration page as above, but with a success message displayed in a white box with a blue 'OK' button. The message reads: "evotingforibc.com says Your registration application submitted successfully. You will receive an email confirmation once it is approved by Admin." The registration form fields are still visible below the message, with the same values as in the previous screenshot.